

**DEMAND LETTER
(Instructions to Lawyer)**

(Method of delivery)

..... 20...

..... *(name of lawyer)*
..... *(name of firm)*
..... *(civic address)*
..... *(city) Québec*
..... *(postal code)*

Re: TRANSMISSION OF DEMAND LETTER

Client:
Our File:
Amount owing:

Dear *(name of lawyer)*,

We hereby authorize your firm to send a demand letter to the above-mentioned client in order to recover the sum of DOLLARS (\$).

