

**LETTER OF REQUEST  
FOR MISSING DOCUMENTS  
FROM ESCROW AGENT**

..... (City), ....., 20...

*(Name of corporation)*  
*(Address of corporation)*  
*(Suite)*  
*(City), (Province)*  
*(Postal Code)*

RE:    **SHAREHOLDER AGREEMENT**  
      OUR FILE NUMBER: .....

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..... *(Salutation),*

As specified in the agreement entered into between the shareholders of the corporation known as "....." dated....., we have been instructed, in our capacity as Escrow Agent, to hold the outstanding share certificates of the corporation, as well as the originals of the insurance policies issued on the lives of each shareholder, so that we may maintain custody thereof according to the terms of said agreement.

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